Computer Technologies Program

3075 Adeline St. Suite 240 Berkeley, CA 94703 | (510) 849-2911 | www.ctpberk.org

School Performance Fact Sheet
Calendar Years 2022 & 2023

Computer Essentials (3 Weeks)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2022	33	33	26	79%
2023	45	45	40	89%

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
n/a	n/a	n/a	n/a	n/a	n/a

The Computer Essentials 3-week course does not lead to employment, however, you may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the PRO and CTT training courses. Please contact CTP's Student Services Coordinator for the list.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)
Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 10-19 Hours Per Week	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
n/a	n/a	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
n/a	n/a	n/a	n/a

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
n/a	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
n/a	n/a	n/a

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

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First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination.
We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____
  Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)
Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$15,001 - $20,000	$20,001 - $25,000	$30,001 - $35,000	$35,001 - $40,000	$40,001 - $45,000	No Salary Information Reported
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

A list of sources used to substantiate salary disclosures is available from the school. Please contact CTP's Student Services Coordinator for the list.

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Student's Initials: _____ Date: _____
  Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2022: $750. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2023: $750. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at the Computer Technologies Program are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____

Student Name - Print

_____ _____ Student
Signature   Date

_____ _____ School
Official   Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.

- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

Any 'private pay' student has a right to a full refund of all charges paid in advance if she/he cancels this agreement during the Cancellation Period which is prior to or on the first day of instruction, or the seventh day after enrollment, whichever is later. There is a $100 nonrefundable registration fee, and a $200 nonrefundable learning materials fee.

The 'private pay' student may cancel an enrollment agreement and receive a refund by providing a written notice to Computer Technologies Program, 3075 Adeline Street, Suite 240, Berkeley, CA 94703.

If you cancel, any payment you have made, less the nonrefundable charges described above, and any negotiable instrument signed by you shall be returned to you within 10 days following the school's receipt of your cancellation notice. But if the school gave you any equipment, you must return the equipment within 10 days of the date you signed a cancellation notice. If you do not return the equipment within this 10-day period, the school may keep an amount out of what you paid equal to the price of the equipment written in the contract.

To cancel the contract for school, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, to:

Computer Technologies Program
3075 Adeline Street, Suite 240
Berkeley, CA 94703

I cancel the contract for school.

Print Name   _____

Date   _____

Signature   _____

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by just telephoning the school or by not coming to class.